



# Adams County Humane Society Volunteer Program

Thank you for your interest in volunteering with the Adams County Humane Society! All potential volunteers must submit a completed application and attend an orientation. Questions: 608-399-6700 or [achs@adamscountyhumanesociety.org](mailto:achs@adamscountyhumanesociety.org)

NAME: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email: \_\_\_\_\_

DOB: \_\_\_\_\_ Age: \_\_\_\_\_ Are you at least 18 years of age? YES / NO\*

All volunteers under 18 years of age must have a parent co-sign the Volunteer Waiver of Liability attached that is attached to the volunteer application. If you are 16+ years you may volunteer without an adult present. If you are 15 years old or younger, you MUST be accompanied by a parent or guardian.

Driver's License #: \_\_\_\_\_ State Issued: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Occupation: \_\_\_\_\_ Highest level of education: \_\_\_\_\_

### Emergency Contact

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Are you a student volunteer? YES / NO Name of School: \_\_\_\_\_

Will you be receiving academic credit for your volunteer work? YES / NO

Have you been convicted of a misdemeanor or a felony in the last 5 years? YES / NO If so, please explain. \_\_\_\_\_

(Answering "yes" will not automatically disqualify you from volunteering with our organization)

Have you volunteered with ACHS in the past? YES / NO If so, when? \_\_\_\_\_

Do you have any conditions or allergies that may affect your ability to perform certain tasks? YES / NO

How did you hear about volunteer opportunities at ACHS? \_\_\_\_\_

Why are you interested in volunteering at ACHS? \_\_\_\_\_

What personal goals do you wish to fulfill while volunteering at ACHS? \_\_\_\_\_

SCHEDULING & AVAILABILITY- Please circle the days & times of the week you are available to volunteer. Most ACHS volunteer positions require a minimum six-month time commitment. Are you able to commit to at least six months? YES / NO

MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY		SUNDAY	
AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM

Depending on your position shifts are usually scheduled between 1-4 hours, however this commitment can be flexible. Would you be willing to commit to a regular schedule? YES / NO

I prefer to volunteer: alone | mostly with animals | mostly with people | with animals and people | group projects | all

INTERESTS: Please check the volunteer opportunities you are interested in

\_\_\_\_\_ Cleaning/Kennel Assistant/Attendant: washing and drying litter pans, food dishes, and laundry. Cleaning cat, dog or small critter kennels. Do expect a small amount of animal handling, this position does require a fair amount of hard work & you may get dirty; however this position is most important to the care and well-being of the animals at the shelter. \*\*A regular time commitment is generally required.

\_\_\_\_\_ Dog Walking: Walk dogs around the walking trails and spend time supervising and playing with dogs out in one of the large play yards. Once trained for dog walking, dog walkers can also take dogs off shelter grounds for "doggie field trips" to approved locations, such as, Rome Dog Park, state/local parks, etc. \*Important\* Dog Walkers must attend an additional training session prior to working with the dogs.

\_\_\_\_\_ Cat Cuddling/Socialization: Spend time socializing with cats and kittens in the Shelter. Play with cats, brush them, and record information about their traits, demeanor & activity levels. Help potential adopters become acquainted with adoptable felines. Some additional training is required.

\_\_\_\_\_ Transportation: Transport crated animals to & from vet clinics & other various destinations. At times we also are in need of transporting items such as donations, event supplies, etc.

\_\_\_\_\_ Front Desk/Data Entry: Help office staff by answering phones, greeting the public, performing data entry, and filing. Some additional training is required.

\_\_\_\_\_ Animal Ambassador: Taking animals outside of the facility to nursing homes/assisted living homes for pet therapy.

\_\_\_\_\_ Foster Homes: Providing cares to animals in your own home, usually moms with kittens, un-weaned kittens and animals with special needs. We provide the supplies; you provide the loving home. Separate application and waiver is required to foster & must be completed. Must meet specific requirements & some training may be required.

\_\_\_\_\_ Landscaping & Maintenance Work: Various grounds keeping & general building maintenance.

\_\_\_\_\_ Community Outreach/Education: Visit businesses, schools & other places in the Adams county area and give educational presentations about ACHS or pet safety, bite prevention, etc. The ACHS has materials and information for your use. Some training is required.

\_\_\_\_\_ Friends of ACHS/Fundraising: Create, organize and facilitate your own small fundraising events. There are endless possibilities such as: bake sales, donation drives, car washes, cookout, spay-ghetti dinner, or any other ideas you can think up! Creativity is encouraged!

\_\_\_\_\_ Events: Help raise awareness and funds at special events. Put up signs and posters, set-up/take down at events, staff tables, solicit silent auction items, and other tasks involved in a specific event.

\_\_\_\_\_ ACHS Board of Directors: We are currently looking for a vice president and four director positions

Do you have any special skills that we should know about (i.e., professional groomer or trainer, computer skills, etc.)?

\_\_\_\_\_  
\_\_\_\_\_

**VOLUNTEER AGREEMENT & WAIVER OF LIABILITY**

In consideration of the Adams County Humane Society accepting my application for participation in the Volunteer Program, I agree to release and hold harmless the Adams County Humane Society, its Directors, Officers, Agents, and Employees from and against any and all loss, damage, claims, liability, costs and expenses of any nature whatsoever, including without limitations, attorney's fees and disbursements, arising from or occasioned by my participation in the Adams County Humane Society Volunteer Program.

I understand there are certain risks of personal injury, death, disease and property damage in handling the animals and other volunteer activities on behalf of the Adams County Humane Society, and I accept those risks.

I agree that the Adams County Humane Society may photograph my participation in the program and I hereby release any such photographs to the Adams County Humane Society for use in its programs, publications, and purposes.

I agree that my status as partially approved does not mean I am approved to volunteer at Adams County Humane Society. I understand that I am fully approved to volunteer at Adams County Humane Society once a background check has been approved and the required orientation has been completed. I have read and fully understand the terms and conditions of the Volunteer Agreement and Waiver of Liability and I willingly comply with all its conditions.

SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Date \_\_\_\_\_

ACHS Representative \_\_\_\_\_ Date \_\_\_\_\_